



இந்தியதகவல்தொழில்நுட்பக் கழகம் திருச்சிராப்பள்ளி
भारतीयसूचनाप्रौद्योगिकीसंस्थान, तिरुचिरापल्ली
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY TIRUCHIRAPPALLI
(An Institute of National Importance under MHRD, Govt. of India)
OXFORD ENGINEERING COLLEGE CAMPUS, TIRUCHIRAPPALLI -620009
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IIIT/Advt./2021/ 05-01

Dated: 04.05.2021

Circular

Subject: Filling up of the posts of “**Registrar, and Assistant Registrars**” on **deputation basis** to IIIT Tiruchirappalli.

Indian Institute of Information Technology, Tiruchirappalli is an Institute of National Importance established by the Ministry of Human Resource Development, Government of India and one among the 20 IIIT's proposed under the non-profit Public-Private Partnership (PPP) Model by MHRD. IIIT is an academic and research institute fully funded by Government of India, State Government of Tamil Nadu and Industry Partners in the ratio of 50:35:15. This institute presently offers doctoral program, PG & UG programs in ECE and CSE. The Institute is located at Tiruchirappalli (Oxford Engineering College campus) Tamil Nadu and construction of state of art campus is under progress.

IIIT-Tiruchirappalli invites application for the posts mentioned below on deputation basis.

Registrar

Sl.No.	Particular	Criteria
1.	Name of the Post	Registrar
2.	Number of Post(s)	01
3.	Classification	Group – A
4.	Scale of Pay (Grade Pay, Band Pay)	PB 4 (Rs.37400-67000) with Grade Pay of Rs.10000/-
5.	Age limit	56 years
6.	Method of Recruitment: deputation	Deputation (including Short Term Contract) for a period of 5 years or till attaining the age of 62 years whichever is earlier, or as fixed by Govt. of India by orders issued in this regard from time to time.
7.	Educational Qualification & Experience	<p><u>Deputation (including Short Term Contract).</u> Officers under the Recognized Research Institutes or Institute of national importance or Govt. laboratory or PSU:-</p> <p><u>Educational Qualification & Experience:</u></p> <p><u>Essential</u> <u>Educational Qualification:</u> Masters' degree with at least 55% Marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute.</p> <p><u>Experience:</u></p> <p>i) Holding analogous post. At least 15 year's experience as Assistant Professor in the AGP of 7000/- and above or with 8 years of service in the AGP of 8000/- and above including as Associate Professor along with 3 years experience in educational administration, or</p> <p>iii) Comparable experience in research establishment and /or other institutions of higher education, or</p> <p>iv) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post in the GP of Rs.7600/- or above.</p> <p><u>Desirable:</u></p> <p>i) Qualification in area of Management / Engineering /Law.</p> <p>ii) Experience in computerized administration / legal / financial / establishment matters.</p>

Assistant Registrar
(Finance & Accounts, Academic and Administration, & Procurement)

Sl.No.	Particular	Criteria
1.	Name of the Post	Assistant Registrar
2.	Number of Post(s)	03
3.	Classification	Group - A
4.	Scale of Pay (Grade Pay, Band Pay)	PB: 3 (Rs.15,600-39,100) with Grade Pay of Rs.5400/-. After five years of service as Assistant Registrar with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.
5.	Age limit	Not exceeding 35 years
6.	Method of Recruitment: deputation	<u>Deputation (including Short Term Contract):</u> Officers from the Central / State Governments or Institute of national importance or Universities / University level Institution or Govt. laboratory or PSU a) Holding analogous post and b) Possessing educational qualification as prescribed
7.	Educational Qualification & Experience	<u>Essential:</u> <u>Educational Qualification & Experience:</u> Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University / Institute. Or Employees serving as Superintendent (SG-I) / Private Secretary (NFG) in PB-2, GP of Rs.5400/- with at least two years regular service or Superintendent (SG-II) / Private Secretary (NFG) in PB-2 GP of Rs.4800/- with at least five years regular service with Master's degree. <u>Desirable:</u> i) Qualification in area of Management / Engineering / Law. ii) Experience of working in E-Office system. iii) A Chartered or Cost Accountant for the post of Assistant Registrar (Finance & Accounts).

General Conditions:

1. The person selected will be appointed on deputation basis on the terms and conditions contained in the DoPT's O.M. No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010, as amended from time-to-time.
2. Applicants who are fulfilling the above are requested to send their soft-copy of applications to the email id: deputation.iiitt@gmail.com through proper channel to enable the concerned to relieve them immediately on account of their selection. Applicants are also requested to send the attested copies of their "Annual Performance Appraisal" reports for the last five years. The applicants are to ensure that while forwarding the applications, that no vigilance or disciplinary case is pending or contemplated, against the officer(s).
3. **Applicants are requested to send the soft copy of all certificates for the proof of qualification, experience, last salary drawn, address proof and age along with their application.**
4. **The soft copy of application with all attachments should reach within 30 days from the date of the issue of this circular.**

Registrar(i/c)